



**STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE**

<b>Title: STOCKTON-ON-TEES SAFEGUARDING ADULTS COMMITTEE</b>		<b>Meeting No:</b>
<b>Date: 19<sup>th</sup> November 2009</b>	<b>Location: Room E, Education Centre</b>	<b>Duration: 9:30 – 12:00</b>
<p><b>Present:</b> Liz Hanley – Chair          Chris Brown          Vicky Edwards          Becky Williams          Cllr. Ann Cains          Cllr. Ann McCoy          Cllr. Jim Beall          Pat Haslam          Janet Hayes          Molly Taylor</p> <p>Interim Head of AST          Policy Lead          Quality Manager PCT          Project Officer          Home Safety Association          SBC Cabinet Member          Councillor          Professional Head of Social Work (MH)          Commissioning Manager, SBC          Project Lead, MCA/DoLS, MHA</p> <p><b>Apologies:</b> Sandra Thompson          Toni Gibson          Sean McEneany          Oonagh McGeever          Peter Smith          Det. Insp Mike Kane          Det. Sgt Suzanne Kallaghan          Lorraine Goude</p> <p>Matron, NT Foundation Trust          Victim Support          SBC, Head of Adult Operations          ISA Manager, NT Foundation Trust          Personalisation Manager, SBC          Cleveland Police          Cleveland Police          Contracts Manager</p> <p><b>Note Taker:</b>          Rachel Spence</p>		
<b>Para No</b>		<b>Action</b>
	<b>Apologies : as above</b>	
<b>1.</b>	<b>Minutes of the last meeting:</b> Agreed as true record	
<b>2.</b>	<b>Matters Arising:</b> <u>Doorstoppers update:</u> PG has had meetings with Trevor Redfern. Expanded report distributed to meeting. Funding in place until April 2011. Members to	

	<p>feedback.</p> <p>Cllr Ann McCoy reported that following a meeting on Tuesday, many people have been trained for 1:1 home fire safety checks. A CD was produced for the visually impaired, but following bad feedback, Trevor Redfern will review this and produce an improved version.</p> <p>A “Keep Safe – Guide to Personal Safety” was distributed to the meeting. Trevor Redfern and Care Management Teams to be contacted to discuss how this will be used.</p> <p>Cllr McCoy will take a copy to the next meeting of governors.</p> <p>Cllr Ann McCoy to add as agenda item for LD Partnership Board.</p> <p>PG advised discussions with Home Office re. copyright, as there are no plans to distribute to the general public at present.</p> <p>JB suggested contact details were needed on the back of the publication.</p> <p>BW informed the meeting that the publication will be sent with personalisation packs, as each organisation will receive 400 free of charge. This information will need to be added to the website.</p> <p><u>Multi agency management review:</u> LH will chase reports regarding Mr H, as none have been received to date.</p> <p>Following previous discussions re. Independent Safeguarding Authority, information has been circulated from Human Resources and this is now live</p> <p>MT and PH were advised by Pat Stewart at the Regional IMCA Meeting that changes are imminent and MT will update at future meetings.</p>	
<p>3.</p>	<p><b>Activity Update:</b> Tables distributed to meeting, based on comparisons of statistics per 10,000 of the population with other authorities. Stats based on figures for 2007/08 only, as no current activity available. National returns are not submitted until April and will not be available until 2010.</p> <p>Cleveland Police have received this information, as they are concerned that Stockton Borough Council’s figures are higher than other authorities. This is evident in statistics for the last quarter.</p>	<p><b>PG</b></p>

	<p>JB expressed concerns regarding the Teeswide approach, as in his experience Stockton will only be able to progress at the speed of their slowest partner in the Teeswide group..</p>	
4.	<p><b>Stockton Adult Safeguarding Review: Draft action plan:</b>  Action Plan Review re. external/internal audit processes circulated to the meeting. MT explained new procedures in place for Adult Protection. Archiving the files of deceased clients is a work in progress.</p> <p>2 x temps are now in place.</p> <p>An Audit will take place on 9<sup>th</sup> December – MT/SMc/JH and PG to discuss audit tool for safeguarding prior to this.</p> <p>LH advised that Carol Tinkler, Operational Team Manager will be supporting PG with chairing meetings and Maureen Plowman will be assisting with Adult Protection work, when appropriate. Extra resources may be identified from MCA grant sav9ngs..</p>	MT
5.	<p><b>Safeguarding audit action plan:</b>  Excluded from External audit plan – document needed for links with health and user/perpetrator involvement.</p> <p>PG expressed concerns that users and carers were not at the centre of the process and a task group had not been set up. There were also no examples of best practice.</p> <p>PG agreed that the family should be informed and receive a copy of the minutes but there was not a safe system for this at present.</p> <p>MT to provide update to each meeting.</p>	MT/SMc
6.	<p><b>Chris Brown: Tees PCT's safeguarding lead role:</b>  Arrangements for Safeguarding have been reviewed by the PCT. Ann Moore is the Corporate Lead for Adult and Child safeguarding. There is also a designated directorate for this.</p> <p>CB is involved with MAPPA/MARAC (Multi Agency Public Protection Arrangements/Multi Agency Risk Assessment Conference) and DOLS, working with four PCT's. CB is the lead for the Policy Group for the Teeswide Safeguarding Board and works with directors of North and South teams of medicines management who are currently involved with</p>	CB

	<p>swine flu. She also has regular contact with CHC teams. CHC teams and medicine management are involved with strategy meetings and CB and VE are also available to attend.</p> <p>Patient Safety Agenda and governance of DOLS needs to be integrated into Serious Case Review and Adult Safeguarding.</p> <p>CB will ensure she is known as the contact to resolve issues at strategic and operational levels.</p> <p>MT requested that CB provide a map outlining how all of the PCT infrastructure/sub groups feed into each other.</p> <p>JB suggested that CB become involved with the Teeswide Training Group, as there is no PCT representative at present.</p> <p>CB to discuss with Bridget Farrand and provide information to circulate.</p> <p>CB attending Dignity in Care Conference at James Cook Hospital next week. CB to provide a presentation for next Safeguarding Adults Committee Meeting in January and speak to Cllr Ann Cairns after the conference.</p> <p>PG advised that there has been success with GPs identifying patients at risk from rogue traders and CB confirmed that Practice Based Commissioners Groups are working with chairs to add this information to the agendas.</p>	
7.	<p><b>Training:</b>  Dates have been circulated for new Level II Courses for 2010; number of courses has been reduced, as they were not being filled.</p> <p>JH is working with the Alliance regarding the Advanced training courses.</p> <p>Positive feedback was received from the first session of members training. Further course for 20 members is arranged for Monday 23<sup>rd</sup> November 2009.</p> <p>Cllr Ann McCoy shared the Councillors' Briefing re. Safeguarding Adults from IDEA with the meeting.</p>	JH
8.	<p><b>Teeswide Adult Safeguarding Board meeting 05/11/09:</b>  Terms of reference for the board were agreed and will be circulated to local board members when available.</p> <p>Business Management post has not been advertised</p>	LH

	<p>Yet; Middlesbrough leading on this. SBC to become involved with Middlesbrough Borough Council's publicity campaign for dignity inspection, which is arranged for January.</p>	
9.	<p><b>MC Act – Deprivation of Liberty safeguards</b> No pending files. Five with current authorisations, two out of area with requests to carry out investigations on their behalf.</p> <p>LH advised that referrals will be processed as quickly as possible over the Christmas and New Year period.</p>	MT
10.	<p><b>Annual Report 2008/9 and 2009/10</b> Report for 2008/2009 to be published for SBC and contributions made to Teeswide report for 2009/2010.</p>	PG
11.	<p><b>Feedback from Personalisation Safeguarding Conference 06/10/09</b> National, regional and local concerns were raised re. the balance of giving people freedom of choice against the responsibilities protecting them from harm.</p> <p>Concerns that the pilot sites did not report on safeguarding issues that had been raised.</p> <p>ADASS concerned about Local Authority responsibilities. North East Regional ADASS Group arranged a conference regarding the issues, which was not attended well locally, although good presentations were given; decision to be made.</p> <p>An Action on Elder Abuse conference was held last week.</p> <p>Cllr Ann McCoy advised that there has been an increase in the financial abuse of vulnerable adults.</p>	PG for PS
12.	<p><b>Individual Budget Policy:</b> BW distributed the policy to the meeting. It is still a draft document that will be circulated to Cabinet on 26<sup>th</sup> November and will go "live" on 7<sup>th</sup> December.</p> <p>There has been progress on the Personalisation Agenda. The central policy document sets out the process of offering people personal budgets to meet their social care needs.</p> <p>Questionnaires for the need for self-assessment were being examined. On 2<sup>nd</sup> October, the National Resource Allocation Framework was launched with a Personal Needs Questionnaire, which had more options for answers and allowed complex cases to be identified. The results were taken to the Personalisation Project Board, who made the decision that SBC's and the national's questionnaires will be</p>	BW for PS

	<p>amalgamated.</p> <p>Feedback for Pathways has been submitted; the process has not been confirmed. The “live” date is December.</p> <p>A Specialist Transformation Team will be implemented in 2010; there will be three practitioner roles to fill.</p> <p>The second communication newsletter has been circulated and is available to view.</p> <p>The ADASS Personalisation and Law document was recently launched. Some changes were made to the funding of personal budgets as there were previous issues regarding wellbeing funds.</p> <p>An information pack is in the process of being sent by First Contact for Practitioners and prospective customers. This will include the questionnaire, fact sheets and the “keep safe” document.</p> <p>Cllr Ann McCoy raised concerns from the Cabinet Pre-agenda meeting regarding the effect on good services if people opt for an alternative, as it may become expensive.</p> <p>BW advised that PS has addressed this issue.</p> <p>Capacity issues are still being reviewed. BW will be speaking to Ann Workman regarding the personalisation budget /direct payments on Friday.</p> <p>Cllr Ann McCoy asked if new organisations offering their services at the Are You Being Served event had been registered. BW will discuss with Trevor Redfern.</p> <p>PG suggested a Risk Enablement Policy , as safeguarding processes need to be clarified. PH/MT/BW/PG to discuss.</p>	
<p><b>13.</b></p>	<p><b>Dates of meetings 2010:</b> Confirmed that all members have a list of the new dates.</p>	<p><b>ALL</b></p>
<p><b>14:</b></p>	<p><b>Any other business:</b> PH had been informed by Mike Batty that there will be a workshop held on 2<sup>nd</sup> December regarding vulnerable adults who are targeted for terrorist activity. PH to establish if training is needed, as people with MH problems and/ or LD are being targeted. PH to report at next meeting.</p> <p>PG to speak to Melanie Smiles, as Stockton Police have requested a meeting regarding vulnerable adults who are being radicalised.</p>	<p><b>PG</b></p> <p><b>PG</b></p>

	<p>PG distributed information re. Triggers for Adult Safety Concerns. Operational Managers have already received a copy. To be discussed at next meeting.</p> <p>PG circulated Whistleblowers Best Practice leaflet. This is a support charity for whistleblowers who are being victimised.</p> <p>Cllr Ann Cairns suggested a corporate address for all local authorities, as different addresses for each stated on Safeguarding Vulnerable Adults in Teesside leaflet. This is not possible as all 4 local authorities, and EDT, have different contact details.</p>	<p><b>PG</b></p> <p><b>PG</b></p> <p><b>Cllr AC</b></p>
	<p><b>Date and Time of Next Meeting:</b>  <b>Thursday 21<sup>st</sup> January 2010, 9:30am</b> to be held in  <b>Room F, Education Centre, Junction Road</b>  Pat Haslam gave her apologies for this meeting.</p>	